



PAYROLL CLERK WORKSHOPS 2010

Employment law training for payroll staff.

The Employment Team at Follett Stock are pleased to announce a new breakfast workshop designed specifically for book keepers and accountants who deal with payroll.

We recognise that often employers call on you for information on employment law and we want to help you deal with this and feel more confident in this area of law.

The workshop will cover:

- Employment contracts
- Basic employment rights
- Dealing with SSP and disability issues
- Holiday pay and Working Time Regulation
- National Minimum Wage concerns.

Tuesday 16 February 2010 from 8.30 am until 11 am.

The workshop will be held at our Truro office in Threemilestone.

The workshops will be presented by Verity Slater, Head of the Employment Team.

The workshops are designed to be small and informal, ensuring that we are able to give each delegate our full attention in relaxed and casual surroundings. We welcome questions and encourage participants to share experiences of how they have found these aspects working in practice. Workshops will start at 8:30am and will finish at approximately 11.00 am. Coffee and croissants will be provided.

If you would like to attend please return the rest of this form as soon as possible.

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Employment Law Workshop - Payroll Seminar

The cost of the workshop is £19.95 including VAT for the first delegate and £10.95 including VAT for second delegates. Cheques should be made payable to Follett Stock Solicitors.

Delegate Name(s)

Of [Business]

Email Address.....

Contact Tel No..... Happy to receive Employment Mail shots? Y / N

Follett Stock, Truro Business Park, Truro TR4 9NH Tel 01872 241700